



CITY OF HOUSTON

Job Posting

1	SL/CMD
2	Applications accepted from:
3	ALL PERSONS INTERESTED
4	Job Classification
5	INSPECTOR (Structural)
6	(Multiple Positions)
7	Posting Number
8	PN# 111120
9	Department
10	Public Works and Engineering Department
11	Division
12	Planning and Development Services
13	Section
14	Code Enforcement/Structural
15	Reporting Location
16	3300 Main *
17	Workdays & Hours
18	M - F, 7 a.m. - 4 p.m.*
19	*Subject to change
20	DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS
21	Coordinates the enforcement and application of various codes, ordinances and technical specifications to assure conformance with plans and specifications. Prepares, conducts and reviews various types of structural inspections for compliance with building construction specifications. Performs inspections, identifies problem areas and recommends solutions. Meets with the general public, contractors, technical professionals and businesses to respond to inquiries and technical problems. Performs record keeping activities to maintain filing systems, reports and documentation. Researches and evaluates plans, specifications and drawings.
22	WORKING CONDITIONS
23	This position routinely requires lifting of moderately heavy items, such as typewriters or records boxes (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis.
24	MINIMUM EDUCATIONAL REQUIREMENTS
25	Specialized training in principles, procedures, practices, routines or techniques in a specific area or trade which might normally be acquired through up to 18 months of education or training beyond the high school level.
26	MINIMUM EXPERIENCE REQUIREMENTS
27	Two (2) years of experience related to building construction is required. The position requires the years of experience to be journeyman level, received after completion of an apprenticeship program.
28	MINIMUM LICENSE REQUIREMENTS
29	Must have valid Texas Driver's License and compliance with the City of Houston policy on driving (A.P. 2-2).
30	PREFERENCES
31	Preference will be given to applicants who are ICC certified as Structural Inspectors.
32	SELECTION/SKILLS TESTS REQUIRED
33	None
34	However, the Department may administer a skill assessment evaluation
35	SAFETY IMPACT POSITION
36	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
37	If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.
38	SALARY INFORMATION
39	Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:
40	Salary Range - Pay Grade 18
41	\$1,042 - \$1,793 Bi-Weekly \$27,092 - \$46,618 Annually
42	OPENING DATE
43	June 14, 2006
44	CLOSING DATE
45	Open Until Filled
46	APPLICATION PROCEDURES
47	Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, First Floor. Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 837-7734. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.
48	An equal opportunity employer